



Dear Scout Parents:

Your child has been registered for one of our Scout Workshops. This letter will provide you with some important information to prepare for your arrival as well as inform you of our cancellation policy.

Upon reservation, a workshop fee deposit was paid to reserve your workshop spaces (\$8 for Scouts). **You have until one month prior to the event to cancel your reservation and receive a full refund. After this month deadline, workshop fees will not be refunded.**

Be sure to notify your group leader how many parents and/or siblings will be attending that day. Adults and siblings must be included in the reservation in order to receive the group rate. **Please make arrangements ahead of time to give your admission fees to your group leader so that one payment can be made for your entire group.**

On the day of your Workshop Program, please enter using the 19th Street Entrance. See your group leader for directions to The Academy and parking information. You may store lunches, coats, and other articles in the Commons Room, located on the ground floor near the 19th Street entrance.

To maximize scout participation in the workshop we ask that no more than one adult per ten scouts attend the workshop room. Additional parents and siblings may be asked to visit the exhibits during the scout workshop.

Please note: badges / pins will not be distributed by the Academy.

If you have any other questions regarding your reservation, please contact the Reservations Office at 215-299-1060.

Thank you for participating in our Scouting Program, enjoy your visit.

Reservations Office
Weekdays 215-299-1060
Weekends 215-299-1019
E-Mail: reservations@ansp.org
Internet: www.ansp.org